

## **Templating Guidance**

### **In General**

- When templating you should leave a 3mm gap wherever the worktop meets the wall. More may need to be left where access is difficult or with awkward shaped rooms.
- Speak to customer and run through their options.:
  - o Sink Position (+ Drainers if required, Check for Chopping Boards and Colanders)
  - o Tap position (+ Extra holes: Air switch, Filtered water tap, Pop-up Waste)
  - o Hob Position
  - o Joins Position, plus alternative options if needed.
  - o Check Colour
  - o Upstands, & Backsplashes
  - o Windowsills
  - o Discuss over-hangs and any shaping that may be required
  - o Make sure the customer looks over the templates before you leave so they see what they will be getting, and you can point out areas that will need more support or altering before we return with the granite.
- The template should be returned within working hours so a member of the workshop staff can run through them.
- Where possible take large enough pieces of templating material, to avoid add-ons.

### **Markings**

- All the relevant information should be clearly marked on the template
- **Scribe:** If the worktop NEEDS to be cut to follow the shape of the wall
- **Wall:** If the worktop meets a wall
- **Unit:** If the Templates meet the Unit or tall Housing
- **FEP, Cooker, or Fridge:** If you need a flat edge polish to finish the worktop where it meets an appliance.
- The Customer **Name and Material** on all the Templates (Material Should be confirmed on Site, wherever possible)
- **Drainer Grooves** should be clearly marked: Left or right, Straight or Shaped.

## **Joins**

- Templates should be joined where you think the joins should go. This decision should be based on 1. Access 2. Support 3. Sheet Size.
- Joins in templates that you do not require in the worktop should be glued together on site where possible as this limits the margin for error.
- Supports should be marked on the underside of the template in case we need to move the join.
- The joins should be discussed with customer where possible, to make them aware of what we are going to do and why.

## **Cut-outs**

- Cut-outs should be done on site, wherever possible to ensure that they are in the right place and the right size.
- Tap Holes should also be drilled to ensure the tap will not foul the sink or kitchen unit.

## **Upstands**

- If not templated, upstands should be drawn out in a clear logical way. Numbering or Lettering the upstands with their corresponding position on the template is advisable.
- Mark the polished ends where applicable.
- Mark suggested positions to cut along upstand (Over 1.5m) and where there are large kinks or bends in the wall